



Commission Board
Sue Zwahlen, Mayor, City of Modesto
Buck Condit, Board of Supervisors, District 1
Joe Lopez, City Manager, City of Modesto
Jody Hayes, CEO, Stanislaus County
Michael Pitcock, City Manager, City of Waterford
Jeff Dirkse, Sheriff, Stanislaus County
Alan Ernst, Fire Chief, City of Modesto

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CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION **MINUTES**

February 16, 2022

Regular Meeting Minutes
1:00 p.m.

City-County Administration Building
1010 10th Street, Board Chambers – Basement Level
Modesto, CA 95354

www.sr911.org/consolidated.shtm

1.0 Open and Welcome

Meeting called to order at 1:00 p.m. by President, Sue Zwahlen.

Roll call was taken by the Consolidated Emergency Dispatch Agency Commission Clerk, Melissa Parikh. All Commission members were present.

Commission Members Present: President, Sue Zwahlen; Vice President, Buck Condit; Waterford City Manager, Mike Pitcock; Modesto Police Chief, Brandon Gillespie (for Modesto Fire Chief, Alan Ernst); Modesto City Manager, Joe Lopez; Stanislaus County Sheriff, Jeff Dirkse; Stanislaus County Deputy Executive Officer, Angelica Ramos (for Stanislaus County Chief Executive Officer, Jody Hayes); Stanislaus County Chief Executive Officer, Jody Hayes (arrived at Item 5.1 and replaced Ramos)

2.0 Pledge of Allegiance to the Flag

3.0 Public Comment Period

None.

4.0 Consent Calendar

4.1 Approval of Minutes – Regular Meeting, January 19, 2022 Meeting

Motion to Approve Consent Calendar made by Commissioner Dirkse, seconded by Commissioner Condit, Approved 7-0 unan.

5.0 Regular Agenda

5.1 Approve the Stanislaus Regional 9-1-1 Fiscal Year 2022-2023 Proposed Budget

Stanislaus Regional 9-1-1 (SR911) Executive Director, Wendy Silva (Silva) shared the SR911 Fiscal Year 2022-2023 Proposed Budget. The Fiscal Year 2020-2021 Budget closed with a surplus of \$331,789. The allocation of surplus funds of \$265,180 is to offset charges to partners in the Fiscal Year 2021-2022. The remaining \$66,606 was refunded to the partners. The 2022-2023 Proposed Budget for staffing is similar to the 2021-2022 Final Budget. Salary costs have been balanced to reflect historical trends and include projected costs necessary to fully-fund allocated base salaries, overtime cost and extra help (part-time) employees. Funding the Radio Technician (Systems Engineer II) position will support the high demand placed on the Technical Services Division. It will allow staff to ensure projects remain on track and increase support to the partners. With increasing workload and system expansion, this position requires specialized skills and advanced knowledge to ensure the integrity of the highly critical emergency communications infrastructure and networking systems. Funding this position will ensure that normal maintenance and support is not negatively impacted by project demands. The Salary Budget represents a decrease of 1.8% over last year's budget. Salary increases due to pending labor negotiations are not included. Also included is a 10% vacancy in dispatch operations staffing. The vacancy rate has been increased from 5% in the previous fiscal year. Depreciation expense will be reduced to \$550,000 in Fiscal Year 2022-2023. This is based on actual expenses calculated from the Agency's fixed asset listing. Depreciation expense is not charged to the participating agencies in recognition that the agency partners have already funded the capital costs of purchasing these assets. SR911 is anticipating a Fiscal Year 2021-2022 Budget Surplus of approximately \$200,000. This will be applied to the Fiscal Year 2022-2023, reducing charges to partners. The Contingency Reserve was decreased by \$76,135 in Fiscal Year 2022-2023 to reduce charges to partners. This is 25% of the total Contingency Reserve of \$304,540. The 2022-2023 Proposed Budget totals \$9,139,386 with \$8,261,251 in costs allocated to partners. This represents an increase in costs allocated to partners by 1.5%. Commissioner Hayes thanked staff for putting together the budget and shared that the County supports the 10% vacancy rate that is in the proposed budget. The County also supports for the Dispatch Director to try and fill all available dispatch positions to support the staff, the community and the agencies. Commissioner Hayes shared that there are some scenarios that would require the Commission to come back and have another budget discussion during the fiscal year. Commissioner Lopez shared that he concurs with everything that Commissioner Hayes said and they will work closely together to make sure it stays on track and the resources are available as necessary. Commissioner Dirkse mentioned from an operational stand point every position needs to be filled. What they have now with the merged Channel 2 between and Sheriff's Office (SO) and Modesto Police Department (MPD) is not acceptable. Commissioner Gillespie agrees that if SR911 reaches that 10%

vacancy rate they will make a commitment to come back and review the budget. Commissioner Gillespie also supports SR911 trying to fill all the positions.

Motion to Approve the Stanislaus Regional 9-1-1 Fiscal Year 2022-2023 Proposed Budget made by Commissioner Hayes, seconded by Commissioner Lopez, Approved 7-0 unan.

6.0 Informational

6.1 Monthly Dispatch Operations and Staffing Report

SR911 Deputy Director Desiderio Calzada (Calzada) presented the Dispatch Staffing report included in the packet.

Public Comment: Jessica Gonzales (Gonzales) Emergency Dispatcher, Stanislaus Regional 9-1-1, provided a handout to the Commission members. Gonzales expressed her concerns regarding the staffing shortage and the crisis they are going to face this summer because of the staffing shortage. Gonzales requested the Commission allocate some of the funds to help the Dispatch center. The funds could help give a competitive edge to retain current employees, help compete with outside agencies and create incentives to gain lateral transfers who are quicker to train. Gonzales and staff invited the Commission to come and do a sit-in at the dispatch center. Gonzales thanked the Commission Members for opening the floor and hearing their concerns. Commissioner Gillespie thanked the Dispatchers for the work they do.

6.2 Status Report Regarding Stanislaus Regional 9-1-1 Technical Projects

Calzada provided an update on technical projects. Angelica Ramos replaced Commissioner Hayes on the board for the remainder of the meeting.

6.3 Monthly Financial Update as of January 31, 2022

SR911 Administrative Service Manager John Bettencourt (Bettencourt) gave a monthly financial update.

6.4 Executive Director Report

Silva shared her appreciation to SR911 Dispatchers.

7.0 Commissioner Reports

Commissioner Condit thanked the Dispatchers for meeting with him and appreciates all their hard work. Commissioner Dirkse encouraged the Commission Members to go sit in with the Dispatchers which would give them a better understanding of what the

Dispatchers are going through. Commissioner Zwahlen shared she would like to do a sit-in again with Dispatch and will reach out to schedule.

8.0 Correspondence

None.

9.0 Adjournment

Regular meeting adjourned at 1:49 pm

ATTESTED: Melissa Parikh
Consolidated Emergency Dispatch Agency Commission Clerk

The above is a summary of the minutes of the governing board of the Consolidated Emergency Dispatch Agency Commission. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administrative Office.