



EMERGENCY DISPATCH
JOINT POWERS AGENCY ADVISORY BOARD
MINUTES

February 26, 2015

2:00 p.m.

Modesto-Stanislaus Emergency Services Facility
3705 Oakdale Rd.
Modesto, CA 95357

Present: Director SR 9-1-1, Joel Broumas; SR 9-1-1 Deputy Director SR 9-1-1, Cecil Ridge; SR 9-1-1 Operations Manager, Wendy Silva; Stanislaus County Fire Warden, Dale Skiles; City of Modesto Fire Chief Sean Slamon

Also attending: Systems Engineer II, Kurt Kline; 800 MHz Manager, Barbara Jackson; SR 9-1-1 Business Services Manager, John Bettencourt

Absent: Chief of Police, City of Modesto, Galen Carroll, Sheriff Adam Christianson

I. Approval of Minutes from January 29, 2015

Minutes tabled until next meeting as only 2 Advisory Board Members present to approve those minutes

II. Regular Calendar Agenda Items

A-1. 800 MHz/Simulcast

Barbara Jackson presented update for P25 Interoperability Report. Need to go to Board of Supervisors for approval (likely in June 2015) for the TAIT Contract amendment for Fire Station 6. TAIT's fees are approximately \$50,000. higher from previous quote. TAIT discovered some issues in their formulas calculated what they would charge us. Money will need to be found to pay for this correction.

Turlock & Ceres PD are commissioned. Still have some radio programming to complete, working on them now.

Weekly meetings with 10th Street Place JPA occur on Fridays. Barbara gave dates for Electrical, A/C & Tower timelines. Some delays with Tower. Previously approved FAA aeronautical survey expired, had to reapply for it, then it was denied, but it's finally on its way. Completion of structural engineering plans for tower in process. Estimate permit request will be in 3 weeks, and they need 3 weeks to approve the plans. Encroachment permit has been approved. Radio equipment install will occur after tower is installed. Tower is scheduled to go up on April 25, 2015, and then coordination with the jail and PD to move their equipment.

Chief Carroll had requested the existing tower remain after equipment is removed to 10th St. Place. Kurt informed Advisory Board the tower was not going to be removed; it was not planned for removal after equipment was transferred.

10th St. Place go live date is projecting to be May 2015.

Fire Station 9 permit is received. Hoping to begin pouring concrete at first of week.

Fire Station 6, hoping to send paperwork off to CAL OES Monday, they review and send it off to FEMA. FEMA takes about 6 weeks to approve plan. Migratory bird survey will need to be conducted prior to construction. Can't schedule it until 2 weeks before construction starts. DHS funding will not pay for survey if migratory birds are found nesting within 500 ft.

\$274,870 contract amendment with TAIT. Allocated \$225,000 from DHS to fund. Looking to see what can be cut from project. Barb knows there are funds out there that we will be looking at as well.

SR 9-1-1 Deputy Director SR 9-1-1, Cecil Ridge explained error was caught after we signed earlier contracts, but before Station 6, so there has been some adjustment from TAIT moving forward. We couldn't sign the contract for Station 6 at the same time due to the way funding comes in. All the DHS funding was not available to us, and it has to pass the EHP first. Barbara is evaluating everything to insure they are not trying to make up for their earlier loss.

Stanislaus County Fire Warden, Dale Skiles explained funding sources, processes and available dates.

City of Modesto Fire Chief Sean Slamon inquired if TAIT would accept a payment plan? Barbara indicated she thinks the Board of Supervisors will not approve the amendment without identified funding being available. Possibly something can be delayed until 2016 when further funding is available, but she is scouring the agreement to get it done.

Stanislaus County Fire Warden, Dale Skiles asked if it is fair to say that simulcast will be running by May 2015.

Systems Engineer II, Kurt Kline replied need to finish the installation at Mt. OSO at the same time frame.

A-2. **Diablo Grande**

World (Mexico) met with City & County on February 5, 2015. Reviewed TAIT quote from 2013. World had RCC Consulting review the quote. Conference Call conducted with RCC Consulting. World had offered \$300,000 prior to the 2/5/2015 meeting. TAIT's quote (2013) was closer to \$450,000. Difference was equipment from Mt. Oso. World approved the entire cost. Now waiting on updated quote from TAIT reflecting the costs for construction and those things that have changed since 2013. That quote will go back to RCC Consulting as the work continues.

When Diablo Grande was first proposed to the County, they presented themselves as self-sustaining, water, power, infrastructure, even that they would handle their own emergency communications. Board of Supervisors approved development based on that proposal. Diablo Grande will pay for equipment, but outstanding will be connectivity, operations and maintenance forever. The question has been asked, why are we making home owners assoc. pay for upkeep and connectivity? It's because that's how Mt. Diablo 'sold' the proposal to the County in order to build in such a remote area. The will be a one-time connectivity cost of approx. \$5,500., and approx. \$1,000. per month for (T-1) trunk line. Still in conversation with Diablo Grande group. Also, this is only first phase. This doesn't fix all the issues out there. County Counsel is working on documents with homeowners group right now.

This is only first phase. Doesn't fix everything out there.

A-3. **Staffing update**

Wendy presented to the Advisory Board that she and Joel are working on recruitment process refinement from 6-8 months down to 45 days. John Bettencourt and Kaye-Marie are working on refining NeoGov, and will be working with Regena at Modesto Police Department to see how she makes it happen fast. In house academy will start 3/16 hopefully. Testing starts 3/3/15, Recruitment ends 3/30/15 for next cycle, with testing week of 4/20/15. We are currently down 7 dispatch positions, adding the 2 dispatchers that are out on medical leave, which increases it to 9 total positions. Also looking at adding polygraph testing. Most dispatch agencies do polygraph portion of backgrounds already. Cecil added that one full time dispatcher that's resigning will return to work part time as a call taker, as well as a couple of others that are retiring that are interested in part time work as well.

A-4. **Director's report**

Director SR 9-1-1, Joel Broumas spoke:

Kaye-Marie is present and will attend for minutes at a quicker turn around pace. 2 dispatchers are retiring in March. PEPR rules require 6 month separation. Joel has spoken with County and City HR. The City can hire them as an administrative services worker and send them back out here as part time dispatchers. Julie Hindie has been in conversation with Joel. Joel met with Business Services Manager, Joh Bettencourt regarding budget. Rough guess for end of year is a \$312,000 surplus due to salary savings and other issues. Newman left SR 9-1-1 causing \$135,000 reduction to income, reducing the surplus to \$161,000. Joel will be meeting with Advisory Board members and partners to discuss. There's a huge need for new consoles inside the COM Center. Met with Watson got a design. Original quote was \$345,000, after today's meeting the quote is now \$295,000, resulting is a \$50,000 reduction for furniture. Will partners agree to absorb cost of Newman's loss, allowing SR 9-1-1 to keep those funds which equals the \$312,000 surplus? The questions are if SR 9-1-1 will be allowed to keep those funds, or distribute back to partners? There are considerable needs, consoles, carpet, Orbacom system (\$500,000), and we don't have fixed assets accounts to have money on hand because money has always been redistributed to partners in the past. SR 9-1-1 is seeking support from the Advisors and the JPA Commission to change that, therefore not have to go to commission to ask for monies to

do the work/maintenance.

Happy to be here and looking forward the future.

Stanislaus County Fire Warden, Dale Skiles commented that there is a capital improvement plan started. Some of those items (carpet and facility needs) can probably be added to that if needed.

Director SR 9-1-1, Joel Broumas spoke in more detail about the carpet installation, that SR 9-1-1 will go to the Alternative dispatch site in Ceres.

City of Modesto Fire Chief Sean Slamon asked who's responsible for Alt PSAP.

SR 9-1-1 Operations Manager, Wendy Silva confirmed that we are.

Stanislaus County Fire Warden, Dale Skiles continued, commenting that there has been a lot of discussion regarding CAD system. He did receive some good news yesterday in talking to Kevin Harless. Because there is a lot of discussion, can we look into potentially having the Advisory meeting and Commission meeting together as we near the end of the project? Inquiring if we can agendaize that item that we discuss with all parties about a planned process going forward. The second component (CAD to CAD) can't happen until there's a decision on the upgrade, or something else (Flagship program coming in). Would it be appropriate, and if necessary do it in closed session?

Director SR 9-1-1, Joel Broumas met with Jody Hayes and Joe Lopez regarding Matrix. Paul Gibson and Kevin Harless were present in that meeting. It would be helpful to have a briefing with them. Tri-tech is new owner. Kevin and Paul indicate we are close to the finish line. Confident Tri-Tech will get to where we need to be with our CAD System. Once there, then evaluate if it's enough moving forward.

Stanislaus County Fire Warden, Dale Skiles commented that he totally agrees that Kevin and Paul are the right team.

Director SR 9-1-1, Joel Broumas suggested we agendaize CAD update, with Kevin & Paul giving presentation to Commission?

Stanislaus County Fire Warden, Dale Skiles commented that he doesn't want to get in front of Jody & Joe. Wants to just be sure we're on the same page between the Advisory Board and Commission collectively.

Director SR 9-1-1 Joel Broumas sought clarification to know if the Advisory Committee asking we take an agenda item to the Commission.

Stanislaus County Fire Warden, Dale Skiles confirmed that it will be an Advisory Committee Meeting as well; it will just be a shared joint meeting. Referred to legal counsel to be sure we do it right, and in accordance with the Brown Act.

Chief Skiles continued, speaking about the map books. Who do they contact now that

Sarah is gone?

Director of Operations, Wendy Silva replied that the original plan was that Sarah would only be on maternity leave. We contracted with City of Modesto Public Works in her absence. Once she resigned we have stepped up discussions with City of Modesto to see can they help us more? Setting up meetings in next week or two to learn if they can help us in greater detail.

Stanislaus County Fire Warden, Dale Skiles suggested to draft a memo to fire agencies, in Sarah's absence requests can be directed to "X" in the interim.

III. Adjournment at 2:42