



Commission Board
Doug Ridenour, Sr., President
Vito Chiesa, Board of Supervisors, District 2
Joe Lopez, City Manager, City of Modesto
Jody Hayes, Stanislaus County CEO
Sean Scully, City Manager, City of Riverbank
Richard Murdock, Stanislaus County OES-Fire Warden
Galen Carroll, Police Chief, City of Modesto

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CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION **MINUTES**

September 16, 2020

Regular Meeting Minutes
1:00 p.m.

City-County Administration Building
1010 10th Street, Board Chambers – Basement Level
Modesto, CA 95354
www.sr911.org/consolidated.shtm

1.0 Open and Welcome

Meeting called to order at 1:03 p.m. by President, Doug Ridenour, Sr.

Commission Members Present: President, Doug Ridenour, Sr.; Riverbank City Manager, Sean Scully; Modesto City Manager, Joe Lopez; Modesto Police Chief, Galen Carroll; Stanislaus County Director of OES\Fire Warden, Richard Murdock; Stanislaus County CEO, Jody Hayes

Absent: Vice President, Vito Chiesa

2.0 Pledge of Allegiance to the Flag

3.0 Public Comment Period

City of Newman Fire Chief, Keith Bowen (Bowen), wanted to bring to the Commissions attention issues with the way calls are being dispatched. There have been delays up to four minutes on some calls. Bowen explained when a call comes in it goes to the Newman Police PSAP, Ceres Police Department (Ceres PD), then Ceres PD will forward the call to VRECC who then will forward the call to SR911 who then gets the information for the call and dispatches Newman Fire Department. Bowen is asking for the Commissions support in assisting Newman Fire Department in seeking exemption from the state where Oakdale PSAP or Ceres PSAP could transfer the call directly to SR911 where they could get the information they need and then forward the call to VRECC. The implementation of CAD-to-CAD will also help reduce this issue. Bowen

also wanted to bring to the Commissions attention the SB438 requirement. Commissioner Murdock asked Stanislaus Regional 9-1-1 (SR911) Executive Director, Wendy Silva (Silva), about the exemption from the state, if it is regarding the number of times a PSAP can transfer a call to another PSAP. Silva mentioned she is not aware of that policy so she will have to research and look into it. Commissioner Hayes asked for clarification on the workflow of the calls.

4.0 Consent Calendar

4.1 Approval of Minutes – Regular Meeting, August 19, 2020

Motion to Approve Consent Calendar made by Commissioner Murdock, seconded by Commissioner Lopez, Approved 6-0 unan.

5.0 Regular Agenda

5.1 Accept the Year-End Budget Accounting for Fiscal Year 2019/2020

SR911 Administrative Service Manager John Bettencourt (Bettencourt) shared the Fiscal Year 2019/2020 surplus from operating expenses was calculated at \$272,325. Staff had projected the surplus at \$325,000. On November 20, 2019, the Consolidated Emergency Dispatch Agency Commission approved the use of prior year surplus funds of \$90,000 to assist in purchasing the Phoenix G2 Automated Dispatch System. After working with County OES-Fire Warden and Modesto Fire Department, it was determined that SR911's contribution to this project could be met with OES grant funding, resulting in a savings to the Agency of \$90,000. Closing 2019/2020 Fiscal Year with a surplus of \$37,325. Staff recommends using the \$37,325 of net surplus to replenish some of the Agency Contingency Fund from \$335,395 to \$372,720. The Commission previously approved using \$115,605 in Contingency Fund to support 2020/2021 budget. Bettencourt went over the Fiscal Year 2019-2020 Budget Surplus Calculation.

Motion to Accept the Year-End Budget Accounting for Fiscal Year 2019/2020 Approved by Commissioner Hayes, seconded by Commissioner Scully, Approved 6-0 unan.

5.2 Adopt the Five (5) Year Capital Improvement Plan

SR911 Executive Director, Wendy Silva (Silva), shared the Capital Improvement Plan (CIP) is a companion planning document to the annual SR911 budget process. The CIP is structured as a five-year plan acting as a guide for capital investment objectives and will facilitate discussion regarding these project needs and priorities and future planning for the agency. It is to establish a rolling five-year capital expenditure plan that will serve as a fiscal management tool to assist the agency and guides the agency in developing the annual budget as it pertains to capital expenditures. The CIP is updated each fiscal year to

assist with and provide a preview of future planning and agency projects. Adoption of the CIP does not ensure that those associated costs will be approved as part of the budget; the plan will be referred to in each successive budget year during the development phase which these costs will be incorporated into the recommended budget for final funding approval. The CIP covers Fiscal Years 2021/2022 through 2025/2026 and identifies the projects recommended during the five-year span. These projects and their assigned time lines will ensure the continuity of operations by adhering to a timely replacement of equipment. The plan also identifies projects outside the five-year scope of the current plan for future consideration moving forward. The plan was presented to the Dispatch Advisory Board and recommended to forward to the Consolidated Emergency Dispatch Agency Commission. Silva went over the 5-Year Capital Improvement Plan and items requested for Fiscal Year 2021-2022.

Motion to Approve Staff Recommended for the Five (5) Year Capital Improvement Plan Approved by Commissioner Hayes, seconded by Commissioner Murdock, Approved 6-0 unan.

6.0 Informational

6.1 SR911 Monthly Dispatch Operations and Staffing Report for August 2020

Silva presented the Dispatch Operations and Staffing report included in the packet. Commissioner Carroll thanked Silva for adding in the chart that reflects the average calls per hour for the previous year.

6.2 SR911 Financial Update

Bettencourt provided a financial update

6.3 Status Report Regarding SR911 Technical Projects

Silva provided an update on technical projects.

6.4 Executive Director Report

President Ridenour asked Silva for an update on the Consultant. Silva shared that there was a delay in receiving data from Turlock Police Department and Oakdale Police Department. Once all the data is received there will be a date set to deliver the report.

7.0 Commissioner Reports

President Ridenour shared with all that is going on, especially the fires, he appreciated the fire department, public safety, police and dispatch center for all their hard work.

8.0 Correspondence

None.

9.0 Adjournment

Regular meeting adjourned at 1:27 pm

ATTESTED: Melissa Parikh
Consolidated Emergency Dispatch Agency Commission Clerk

The above is a summary of the minutes of the governing board of the Consolidated Emergency Dispatch Agency Commission. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administrative Office.