



DISPATCH ADVISORY BOARD MINUTES

August 13, 2015

2:00 p.m.

Stanislaus Regional 9-1-1 Logistics Room
3705 Oakdale Rd., Modesto, CA 95357

The Dispatch Advisory Board welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Dispatch Advisory Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Dispatch Advisory Board. Any member of the public wishing to address the Dispatch Advisory Board during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. Please complete a Public Comment Form and give it to the Clerk of the Board.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Dispatch Advisory Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE DISPATCH ADVISORY BOARD ON A MATTER ON THE AGENDA: Please raise your hand at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

BOARD AGENDAS AND MINUTES: Materials related to an item on this Agenda submitted to the Dispatch Advisory Board after distribution of the agenda packet are available for public inspection in the Commission Clerk's office at 3705 Oakdale Rd, Modesto, CA 95357 during normal business hours.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Dispatch Advisory Board meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Dispatch Advisory Board at (209) 552-3900. Notification 72 hours prior to the meeting will enable the Dispatch Advisory Board to make reasonable arrangements to ensure accessibility to this meeting.

Advisory Board Members Present: Sheriff, Adam Christianson; Chief of Police, City of Modesto, Galen Carroll; Stanislaus County Fire Warden/Assistant Director of Emergency Services, Dale Skiles; SR 9-1-1 Director, Captain Joel Broumas

Others Present: Assistant County Counsel, Tom Boze; SR 9-1-1 Operations Manager, Wendy Silva; City of Modesto, Deputy City Manager, Joe Lopez; SR 9-1-1 Business Services Manager, John Bettencourt

I. Open and Welcome

Stanislaus Regional 9-1-1 Director Joel Broumas called the meeting to order at 1:57 p.m.

II. Public Comment Period

There were no public comments

III. Christianson/Carroll unan. **Adopted the Consent Calendar**

*A-1. Approved Minutes from Dispatch Advisory Board meeting June 15, 2015

*A-2. Approved Minutes from Joint Special Meeting of the Consolidated Emergency Dispatch Agency and Dispatch Advisory Board from June 17, 2015 (Closed Session)

*A-3. Approved Minutes from Joint Special Meeting of the Consolidated Emergency Dispatch Agency and Dispatch Advisory Board from July 22, 2015 (Closed Session)

IV. Agenda Items

**B-1. Discussion regarding the City of Newman True-Up for FY 2014-2015
Christianson/Carroll unan. Motion: Denied requested reimbursement to
City of Newman**

SR 9-1-1 Director, Broumas, SR 9-1-1 Business Services Manager, John Bettencourt, SR 9-1-1 Operations Manager, Wendy Silva, met with City of Newman Chief of Police, Randy Richardson, Newman City Manager, Michael Holland, Finance Director, Lewis Humphries on July 23, 2015 to discuss Newman's final invoice for dispatch services. Newman proposed an amount that they thought was reasonable for the first six months of the 14/15 fiscal year. That amount was \$51,648. At the same time they also calculated an amount they felt they were entitled to based on their contribution of the operating costs since the inception of the Joint Powers Authority. There is no contract or agreement to support their request. Stanislaus County Deputy Executive Officer Jody Hayes and his staff met and reviewed the request, and determined request is without merit. This was explained to Newman, and they then sought reimbursement for fixed assets purchased since inception of Joint Powers Authority. SR 9-1-1 Agreed in good faith to list fixed assets the department has purchased for review. SR 9-1-1 Business Services Manager, John Bettencourt provided the list. The assumption is that 4% is what Newman contributed on an annual basis. Director Broumas added that the City Manager's point of view was that it's no different than entering into a partnership, when one partner would leave, the other partners would buy out that leaving partner. Business Services Manager, John Bettencourt reviewed the totals on the spread sheet presented of \$24,971. City of Newman's final invoice was over \$57,000, based on using the financial statements as of December 31, 2014, which was the first six months of the fiscal year. City of Newman agreed to the amount. Newman's initial request was based on a fixed line asset of over \$3,000,000, which is the property, and equipment. The letter from the CEO's office to Newman indicated they were not entitled to property or equipment. SR 9-1-1 Business Services Manager John Bettencourt explained that the City of Newman was looking at retained earnings on the balance sheet, which was the capitol to build the current facility.

At that point, the City of Newman countered with a request to review the fixed assets during the time City of Newman was a partner.

Sheriff Christianson said he felt we are not contractually obligated to refund the City of Newman money from either option they have requested. They chose a different service provider and severed the agreement with SR 9-1-1., Chief Carroll agreed with Sheriff Christianson, and would rather have the City Managers, the County CEO and other City Managers get together and decide. Chief Skiles, added to be consistent with other partners in the center, the City of Oakdale, for example, is not contractually entitled to reimbursement. Fairness between the partners would indicate that Newman is not entitled. The JPA agreement indicates a 50/50 split between city/county, and does not involve any other participating agencies. Sheriff Christianson added that the City of Newman was supported through "other sources" that were not recovered.

**B-2. Christianson /Carroll unan. Approved Diablo Grande Emergency Communications
Facilities Financing Agreement**

World Corporation will pay SR911 \$426,000. for the construction of the new emergency communications system in Diablo Grande Parkway and residential area. An additional \$5,900 for the installation of three T-1 communications lines are a necessary part of the

project. World is obligated to pay SR9-1-1 for all utility costs necessary for all the communication facilities and also pay for any future construction or other modifications that SR9-1-1 deems appropriate. SR9-1-1 is responsible for issuing the contract(s) for the construction and installation of communication equipment, and upon completion SR 9-1-1 is obligated to maintain the equipment installed.

Chief Skiles inquired regarding incurred costs. Counsel Bose explained that World Corp. will pay for the equipment and facilities. The operation and Maintenance is SR 9-1-1's responsibility. World pays for the utilities for three of the locations, club house, and two pump stations. The T-1 lines will be paid for by World Corp. as part of a multitude of things yet to be resolved going forward. Maintenance and upkeep of radios is paid for by 911 going forward. When Diablo Grande does phase 2, which includes an additional two channels, they will pay for that equipment to come on line. Director Broumas indicated the agreement is not a change from what SR 9-1-1 is currently doing.

Chief Skiles sought clarification in the agreement citing the responsible signatures. Page 1 in recital, item 'E' lists the agencies including Stanislaus Consolidated Fire. There was a time when Consolidated was doing that work, because the County was part of that, but they brought the Fire Warden's Office back into that level of responsibility. Counsel Boze recited the signatures from 2003 agreement for clarification.

A New quote came in for \$3,000 additional costs. We are expecting a savings from other work being done (Station 6) which would be eligible for other radio projects, to make up difference. Counsel Boze indicated World has authority for \$435,000 to be spent from bond money from Western Hills Water District (bond holders), for public improvements at Diablo Grande which include radio system. Their contract indicates they pay all costs estimated to be \$436,000.

V. Informational

C-1. Informational: 800 MHz/Simulcast Radio System Update

SR 9-1-1 Director Broumas presented information. We are waiting on reformatted version for Fire Station 6 from FEMA. Station 9 is complete. 1010 10th St. is complete, testing is being conducted. Turlock P.D. and Ceres P.D. are still testing. Fire Station 6 will be commissioned on February 16, 2016. Expect 800 MHz/Simulcast Radio project to be complete in February 2016. Director Broumas added that once the Diablo Grande project is complete, we are looking at Microwave from Diablo Grande to Copper Mtn to Mt. Oso to Del Puerto Canyon to increase the communications county wide. Chief Skiles indicated that all grant money needs to be expended by May 2016.

On January 11, 2015 SR911 will move to alternate PSAP in Ceres in order to start the remodel on Oakdale Rd. The project will take approx. a week and a half.

C-2. Informational: Staffing Update – Wendy Silva

Seven people have been hired in the last three months. Two resigned. This leaves us with six openings, which are currently in background. Expressed appreciation to the S/O and MPD for the fast turnaround for the completed backgrounds. Set to start Academy September 8, 2016. We will be fully staffed with Dispatchers, (but not fully trained). The GIS person has been hired and is caught up on the tasks that were holding!! New maps are on her future task list. Will ride along with PD tomorrow, then Fire & SO so she can get those perspectives before she creates the maps.

Assistant Counsel updated the Advisory Board regarding the implementations and recommendations from the Matrix study. We will have finished addressing all of the issues, but some of them will live on for several more months as negotiations and cost allocations play out. Will be looking at more broadening of the governance as well.

Director Broumas added that SR9-1-1 has been working with CHP, and within 6-9 months SR9-1-1 will be receiving all cellular 9-1-1 calls.

Sheriff Christianson expressed some concern about giving Probation a separate radio channel. He is concerned about officer safety. Probation is currently on the primary channel with the Sheriff's office, however probation was promised their own channel. It seems everyone at S/O has become accustomed to sharing frequency with probation, and the cooperation between the two agencies enhances the work in the field.

V. Adjournment at 2:32 p.m.

ATTESTED: Kaye-Marie Newell, Clerk of the Dispatch Advisory Board. (The above is a summary of the minutes of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration office).