



Commission Board
Doug Ridenour, Sr., President
Vito Chiesa, Board of Supervisors, District 2
Joe Lopez, City Manager, City of Modesto
Jody Hayes, Stanislaus County CEO
Ken Irwin, City Manager, City of Patterson
Jeff Dirkse, Sheriff, Stanislaus County
Alan Ernst, Fire Chief, City of Modesto

3705 Oakdale Rd.
Modesto, CA 95357
Phone: 209.552.3900 Fax: 209.552.3950

CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION
MINUTES

June 19, 2019

Regular Meeting Minutes
1:00 p.m.

City-County Administration Building
1010 10th Street, Board Chambers – Basement Level
Modesto, CA 95354
www.sr911.org/consolidated.shtm

1.0 Open and Welcome

Meeting called to order at 1:01 p.m. by Vice President, Vito Chiesa

Commission Members Present: Vice President, Vito Chiesa; Patterson City Manager, Ken Irwin; Modesto City Manager, Joe Lopez; Stanislaus County Sheriff, Jeff Dirkse; City of Modesto Police Chief, Galen Carroll (for Modesto Fire Chief, Alan Ernst); Stanislaus County CEO, Jody Hayes

Commission Members Absent: President, Doug Ridenour, Sr.

2.0 Pledge of Allegiance to the Flag

3.0 Public Comment Period

None.

4.0 Consent Calendar

4.1 Approval of Minutes – Regular Meeting, May 15, 2019

Motion to Approve Consent Calendar made by Commissioner Dirkse, seconded by Commissioner Lopez. Approved 6-0 unan.

5.0 Regular Agenda

- 5.1 Approve the Fiscal Year 2019-2020 Meeting Dates for the Consolidated Emergency Dispatch Agency Commission and Dispatch Advisory Board

Stanislaus Regional 9-1-1 (SR911) Executive Director Wendy Silva (Silva) presented the Fiscal Year 2019-2020 meeting dates for the Consolidated Emergency Dispatch Agency Commission and Dispatch Advisory Board.

Motion to Approve the Fiscal Year 2019-2020 Meeting Dates made by Commissioner Carroll, seconded by Commissioner Irwin. Approved 6-0 unan.

- 5.2 Adopt the Stanislaus Regional 9-1-1 Fiscal Year 2019-2020 Final Budget and Approve the Use of Fiscal Year 2018-2019 Surplus Funds to Offset Fiscal Year 2019-2020 Partner Agency Contributions.

SR911 Administrative Service Manager John Bettencourt (Bettencourt) presented the Fiscal Year 2019-2020 Final Budget. Bettencourt shared there was a modest increase to the final budget. The increase was all funded with a portion of the FY 2018/2019 surplus. There is no increase to the partner agencies so the charges to partners will stay the same as what was presented in the proposed budget.

Motion to Adopt the Stanislaus Regional 9-1-1 Fiscal Year 2019-2020 Final Budget and Approve the Use of Fiscal Year 2018-2019 Surplus Funds to Offset Fiscal Year 2019-2020 Partner Agency Contributions made by Commissioner Dirkse, seconded by Commissioner Lopez. Approved 6-0 unan.

- 5.3 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Amend the Existing Two (2) Year Agreement with Rank Investigations and Protection Inc. for Background Investigation Services in a Bi-annual Amount Not to Exceed \$25,000

Bettencourt shared due to difficulty of recruiting and retaining dispatchers SR911 will be using the investigation agencies a little bit more than expected which will result in additional expenses of approximately \$10,000. Bettencourt requested to amend the existing agreement with Rank, changing the agreement from \$15,000 to \$25,000.

Motion to Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to amend the existing agreement with Rank Investigations and Protection, Inc made by Commissioner Hayes, seconded by Commissioner Carroll. Approved 6-0 unan.

- 5.4 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Amend the Existing Two (2) Year Agreement with Simpson Investigative Services Group for Background Investigation Services in a Bi-annual Amount Not to Exceed \$25,000

Bettencourt shared due to difficulty of recruiting and retaining dispatchers SR911 will be using the investigation agencies a little bit more than expected which will result in additional expenses of approximately \$10,000. Bettencourt requested to amend the existing agreement with Simpson, changing the agreement from \$15,000 to \$25,000.

Motion to Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to amend the existing agreement with Simpson Investigative Services Group made by Commissioner Dirkse, seconded by Commissioner Irwin. Approved 6-0 unan.

- 5.5 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute and Continue a One (1) Year Professional Services Agreement with Jocelyn E. Roland, PH. D. for Psychological Screening and Counseling Services in an Annual Amount Not to Exceed \$21,000

Bettencourt shared that Dr. Roland provides psychological evaluations for SR911 dispatch new hires. She also provides incident related counseling for SR911 employees.

Motion to Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute and Continue a One (1) Year Professional Services Agreement with Jocelyn E. Roland, PH. D. made by Commissioner Irwin, seconded by Commissioner Carroll. Approved 6-0 unan.

- 5.6 Recommend the Stanislaus Regional 9-1-1 Executive Director to Present a Formal Request to the Stanislaus County Board of Supervisors for a Double-Fill of One (1) Full Time Systems Engineer II for Up To, But Not Exceeding Five (5) Months

Silva explained that SR911 Technical Services Division is funded for Two (2) Full-Time Information and Technology System Engineers; Network Engineer and Computer Aided Dispatch (CAD) Engineer. These two positions are interchangeable, with mandatory on-call and overtime required. On December 6, 2019, Systems Engineer Darren Eudy (Eudy) will be retiring with over 32 years of experience and service with SR911, 20 years of that as a Systems Engineer specializing in CAD. Maintaining functional technical services is a critical component of emergency dispatch operations and ensures services are readily provided, supporting the safety of our community. SR911 Network and CAD Engineers are highly specialized requiring extensive knowledge and

expertise that is not necessarily found in other information technology specialties. SR911 is requesting authority to double-fill to allow sufficient hands-on training by Eudy. Additionally, this will allow the new Engineer to work side-by-side with the other System Engineer. Stanislaus County is the employer of record for SR911 staff. The estimated minimum cost to double-fill for five (5) months is \$50,158 including training. The funding for this temporary double-fill will be paid out of the Fiscal Year 2019/2020 budget with surplus funding from Fiscal Year 2018/2019. If approved, it is anticipated an agenda item will be presented to the Board of Supervisors at the July 16, 2019 meeting.

Motion Approved to Authorize the Stanislaus Regional 9-1-1 Executive Director to Present a Formal Request to the Stanislaus County Board of Supervisors for a Double-Fill of One (1) Full Time Systems Engineer II made by Commissioner Carroll, seconded by Commissioner Dirkse. Approved 6-0 unan.

6.0 Informational

6.1 SR911 Monthly Dispatch Operations and Staffing Report for May 2019

Silva presented the Dispatch Operations and Staffing report included in the packet.

6.2 SR911 Financial Update for May 2019

Bettencourt presented an update regarding the Fiscal Year 2018-2019 Budget as of May 31, 2019.

6.3 Status Report Regarding SR911 Technical Projects

Silva provided an update on technical projects.

6.4 Executive Director Report

Silva introduced and welcomed SR911's new Deputy Director, Brandi Hopkins (Hopkins). Silva shared SR911 put together a SB438 Committee which includes VRECC and Mt. Valley. The next meeting will be on June 27. They plan to meet regularly and put a game plan together. Silva will provide an update at the next Advisory Board and Commission meeting. Silva received an email from Cal OES regarding bill AB96 where currently the funding for phone bills are only tied to land lines. They are attempting to amend the bill to include wireless. Cal OES mentioned the bill was moving in a positive direction but had a few concerns. Funding for this bill impacts the future of NextGen 911.

7.0 Commissioner Reports.

Nothing to report.

8.0 Correspondence

None

9.0 Adjournment

Regular meeting adjourned at 1:26 pm

ATTESTED: Melissa Parikh
Consolidated Emergency Dispatch Agency Commission Clerk

The above is a summary of the minutes of the governing board of the Consolidated Emergency Dispatch Agency Commission. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administrative Office.