



Commission Board
Doug Ridenour, Sr., President
Vito Chiesa, Board of Supervisors, District 2
Joe Lopez, City Manager, City of Modesto
Jody Hayes, Stanislaus County CEO
Seam Scully, City Manager, City of Riverbank
Richard Murdock, Stanislaus County OES-Fire Warden
Galen Carroll, Police Chief, City of Modesto

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CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION **MINUTES**

August 19, 2020

Regular Meeting Minutes
1:00 p.m.

City-County Administration Building
1010 10th Street, Board Chambers – Basement Level
Modesto, CA 95354
www.sr911.org/consolidated.shtm

1.0 Open and Welcome

Meeting called to order at 1:03 p.m. by President, Doug Ridenour, Sr.

Commission Members Present: President, Doug Ridenour, Sr.; Vice President, Vito Chiesa; Riverbank City Manager, Sean Scully; Modesto City Manager, Joe Lopez; Modesto Police Chief, Galen Carroll; Stanislaus County CEO, Jody Hayes

Absent: Stanislaus County Director of OES\Fire Warden, Richard Murdock

2.0 Pledge of Allegiance to the Flag

3.0 Public Comment Period

None.

4.0 Consent Calendar

4.1 Approval of Minutes – Regular Meeting, June 17, 2020

Motion to Approve Consent Calendar made by Commissioner Chiesa, seconded by Commissioner Lopez, Approved 6-0 unan.

5.0 Regular Agenda

- 5.1 Approve the Request for Stanislaus Regional 9-1-1 to Seek Certification from the Association of Public Safety Communications Officials (APCO)

Stanislaus Regional 9-1-1 (SR911) Executive Director, Wendy Silva (Silva) shared that to ensure that SR911 is providing effective, relevant and consistent training, SR911 is requesting authorization to apply for APCO Agency Training Program Certification (ATPC). The ATPC follows a Minimum Training Standards for Public Safety Telecommunicators as established by the American National Standards Institute. This standard was developed using the standard Occupational Analysis (OA) process and/or a Process Analysis (PA) process. These processes produced the data that was then used to create the standard. APCO Certification requires a \$500 application fee and certification for years 1-3. Staff recommend the full cost of the application fee and certification for years 1-3 be funded through the Fiscal Year 2020-2021 Training Budget, resulting in no increased costs to the partners. There will be a \$500 fee every 3 years following for re-certification.

Motion to Approve the Request for Stanislaus Regional 9-1-1 to Seek Certification from the Association of Public Safety Communications Officials Approved by Commissioner Carroll, seconded by Commissioner Chiesa, Approved 6-0 unan.

- 5.2 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Support Agreement with Tait North America, Inc. in an Amount Not to Exceed \$70,055.75 for the County-wide 800 Megahertz Public Safety Radio System

Silva shared in Fiscal Year 2015/16, the Consolidated Emergency Dispatch Agency Commission (Commission) approved the installation of a county-wide 800-Megahertz (800 MHz) radio system to provide radio coverage for the Highway 99 corridor in Stanislaus County. This radio system supports all public safety agencies within Stanislaus County and allows agencies to migrate to the new digital technology. The equipment and installation/maintenance services were initially purchased from Tait, Inc. As of August 1, 2016, Harris Corporation announced a strategic partnership with Tait North America, Inc. where Harris would act as the sole distributor of Tait products and support in North America. As of July 1, 2020, Tait North America, Inc. and Harris Corporation agreed that the maintenance agreement should stream through Tait North America, Inc. The contract with Tait North America, Inc. is \$70,055.25 and is budgeted in the Fiscal Year 2020/21. In order to continue vendor support of the 800 MHz county-wide radio system, it is recommended that the Commission approve the agreement with Tait North America, Inc. retroactive to July 1, 2020.

Motion to Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Support Agreement with Tait North America, Inc. in an Amount Not to Exceed \$70,055.75 for the County-wide 800-Megahertz Public Safety Radio System Approved by Commissioner Chiesa, seconded by Commissioner Scully, Approved 6-0 unan.

5.3 Approve to Update Stanislaus Regional 911 Archives and Records Management Program Policy and Procedure

Silva shared SR911 maintains a comprehensive Archives and Records Management Program Policy and Procedures outlining the various records SR911 is required to archive and maintain. SR911 management team have reviewed the existing policy and recommend several minor changes. The most significant change is Section 1002-04, Master 24-Hour Audio Records. Current policy requires incoming calls and radio transmission to be retained for three (3) years. SR911 is recommending changing it to one (1) year retention policy unless it is part of an audit, ongoing investigation, litigation or homicide. SR911 is recommending this change to increase efficiency as audio recording searches are time-consuming and require large amounts of storage space.

Motion to Approve to Update Stanislaus Regional 911 Archives and Records Management Program Policy and Procedure, Approved by Commissioner Lopez, seconded by Commissioner Chiesa, Approved 6-0 unan.

6.0 Informational

6.1 Monthly Dispatch Operations and Staffing Report for July 2020

Silva presented the Dispatch Operations and Staffing report included in the packet. Commissioner Carroll asked if an additional line can be added in the "Average Calls Per Hour" chart that reflects the average calls per hour for the previous year.

6.2 Status Report Regarding SR911 Technical Projects

Silva provided an update on technical projects.

6.3 Executive Director Report

Nothing to report.

7.0 Commissioner Reports.

Nothing to report.

8.0 Correspondence

None.

9.0 Adjournment

Regular meeting adjourned at 1:26 pm

ATTESTED: Melissa Parikh
Consolidated Emergency Dispatch Agency Commission Clerk

The above is a summary of the minutes of the governing board of the Consolidated Emergency Dispatch Agency Commission. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administrative Office.