



JOINT POWERS AGENCY ADVISORY BOARD

MINUTES

May 29, 2014

2:00 p.m.

Modesto-Stanislaus Emergency Services Facility
3705 Oakdale Rd
Modesto, CA 95357

Members present: Sheriff, Adam Christianson; Chief of Police, Galen Carroll; Fire Warden, Dale Skiles, Modesto Fire Chief (Alternate) Hugo Patino for Sean Slamon, SR 9-1-1 Co-Director, Lt. Mike Parker; SR 9-1-1 Co Director, Chief Cecil Ridge, Stanislaus Regional Emergency Dispatchers' Assoc. (SREDA) President, Ronda Bell, Stanislaus Regional Emergency Dispatchers' Assoc. (SREDA) Vice-President, Tamara Kievernagel, Consultant, Barbara Jackson

I. Regular Calendar Agenda Items

A-1. 800 MHZ/Simulcast radio system update

Barbara Jackson updated the Advisory Board regarding the Scope of Work, and expiration dates on the two available grants that are funding the 800 MHZ project. Selection has been made to utilize TAIT. The project is on track. Need to return to Board of Supervisors to indicate when we are ready to expend the 'other funds,' so the contract can be amended for TAIT in order to go forward. Still a few things that need to happen at Ceres PD, Turlock is ready to go. Several things at 10th St. Place. There is a Tenth Street JPA and an Inside Building JPA. The project has been presented and approved by both of those JPAs. Tenth Street JPA Commission has asked for a detailed installation plan which will be provided once we have the Scope of Work, and it includes installing the tower, air conditioning, equipment that relates to the tower. Have a structural engineering plan, but no electrical engineering plan yet, there is a quote to get one once the Scope of Work is completed and approved. Project will likely be completed in March 2015. Due to extremely tight time line in order to realize grant funds before they expire, Sheriff Christianson strongly encouraged Barbara to notify him of any delays in the work flow so he can help expedite the overall process. Chief Carroll also encouraged Barbara to work with him regarding submission to City Planning so he can expedite. Sheriff Christianson reminded everyone that bureaucracy need not slow us down since we're on tight time lines.

Fire Station 6 – Federal funding cannot be used to install that tower. Verizon has approached us to install a tower, except that Muni code only allows for a 50' tower for a private entity to install. If tower is public safety, can go higher, except we have to own that tower. Barbara is looking into Verizon deeding the tower over to the city, that way

the city owns it and the height issue is resolved, and it can be 160' which is what Kurt is asking for. Barbara is checking with City Attorney and Planning. Chief Carroll recommended a meeting with Brent (Sinclair in Planning) and the City Attorney, because they can give variances. Chief Ridge reminded him that we have a tower that's a lot taller at Station 9 that a variance was provided. Chief Carroll just needs something written so he can have a meeting and explain it to Brent.

Ronda Bell inquired about the tower on Lone Palm. Lt. Parker reminded her that they are private towers and there is a monthly cost, as well as coverage fluctuations due to relocating the signal to that site. Barbara is working on coverage maps to provide options and alternatives.

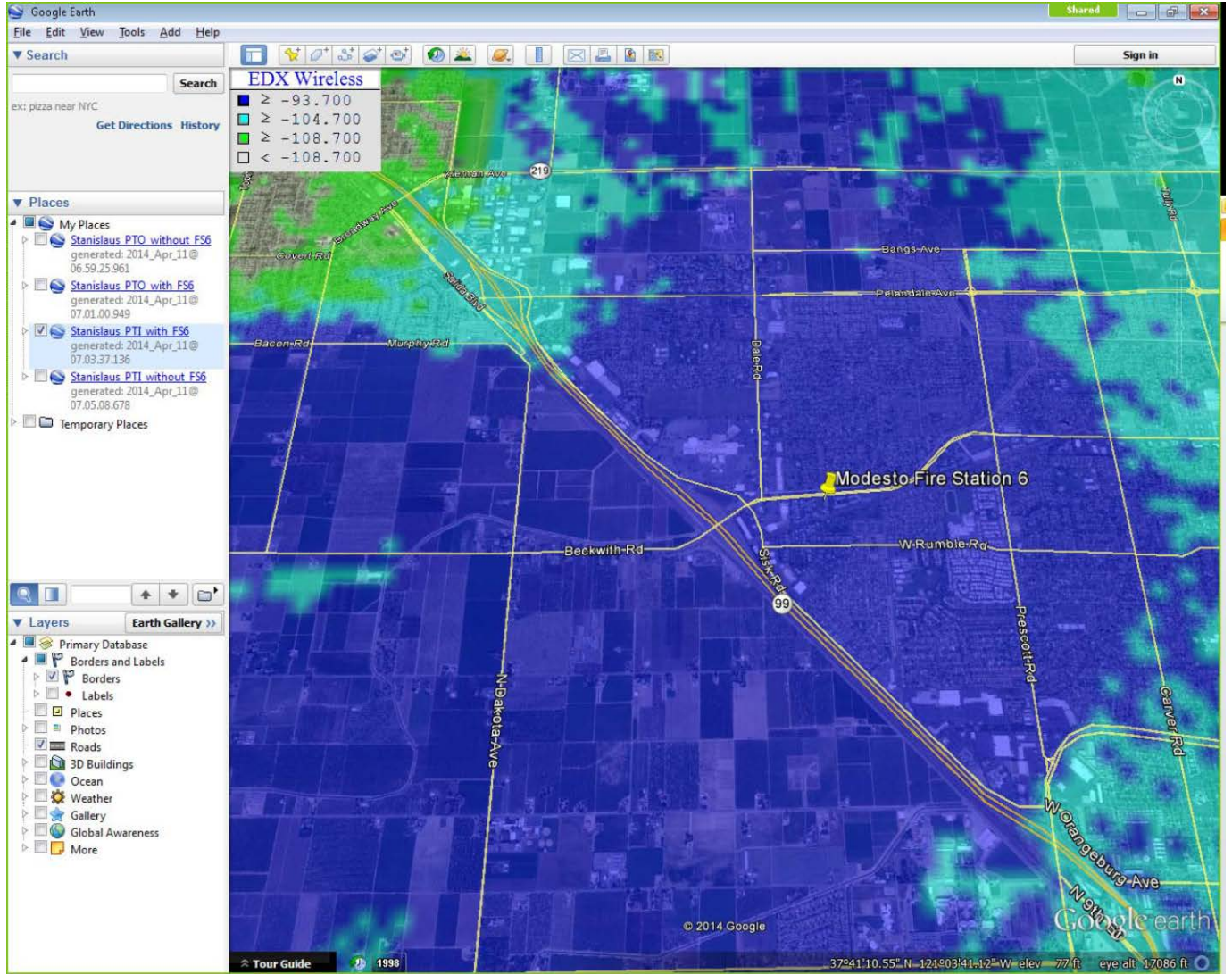
Fire Station 9 – Tower and structure sitting in the back lot. Need to pour concrete to install. Grant funds will not pay for concrete pads, so that will be an expense and who's going to pay for it? Cost is roughly \$35,000.00 for pad and electrical work and moving the shelter. Chief Carroll encouraged Barbara to get the quote to pour the pad, and the money will be found to pay for it.

Fire Warden Skiles commented that simulcast is dependent on 10th St. Place being built out, but not necessarily Fire Station #6. If 6 takes longer are we going to proceed with the plan to fulfill the simulcast project? Barbara said yes, but Kurt is the expert.

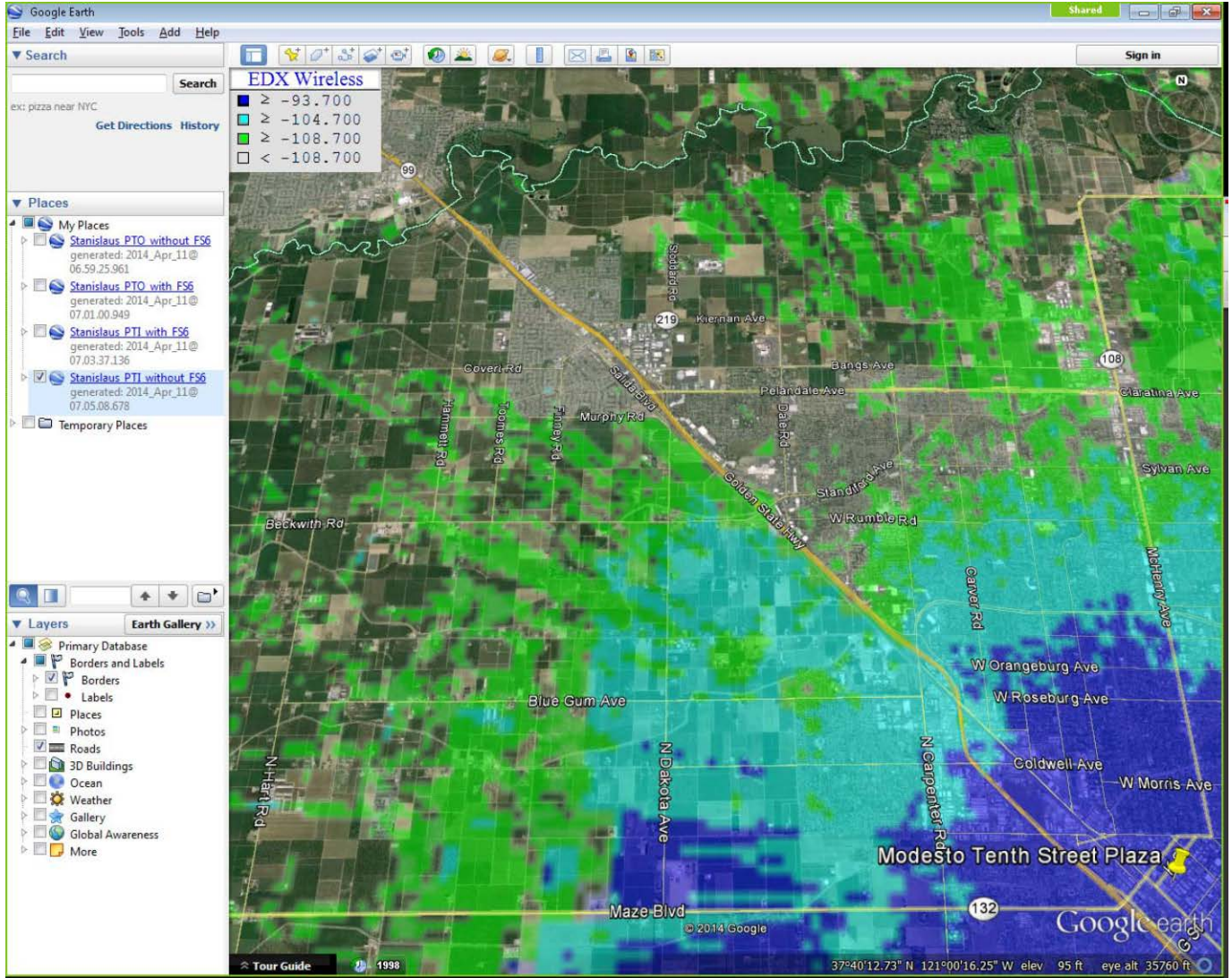
Chief Carroll had a question regarding the Kraft property. Lt. Parker reminded everyone that Kurt is in discussion regarding that property so when it's sold there would still be the opportunity to lease it. If not, he has a backup plan of possibly moving that tower and it's equipment to the Modesto Waste Water Treatment plant. He doesn't feel there will be any issues, and in fact feels it would be better there than it is at Kraft because of a lot of the dust that gets stirred up because of that processing plant.

5 maps and labels on the following pages prepared by Barbara and given to the Advisory Board during 5/29.2014 meeting:

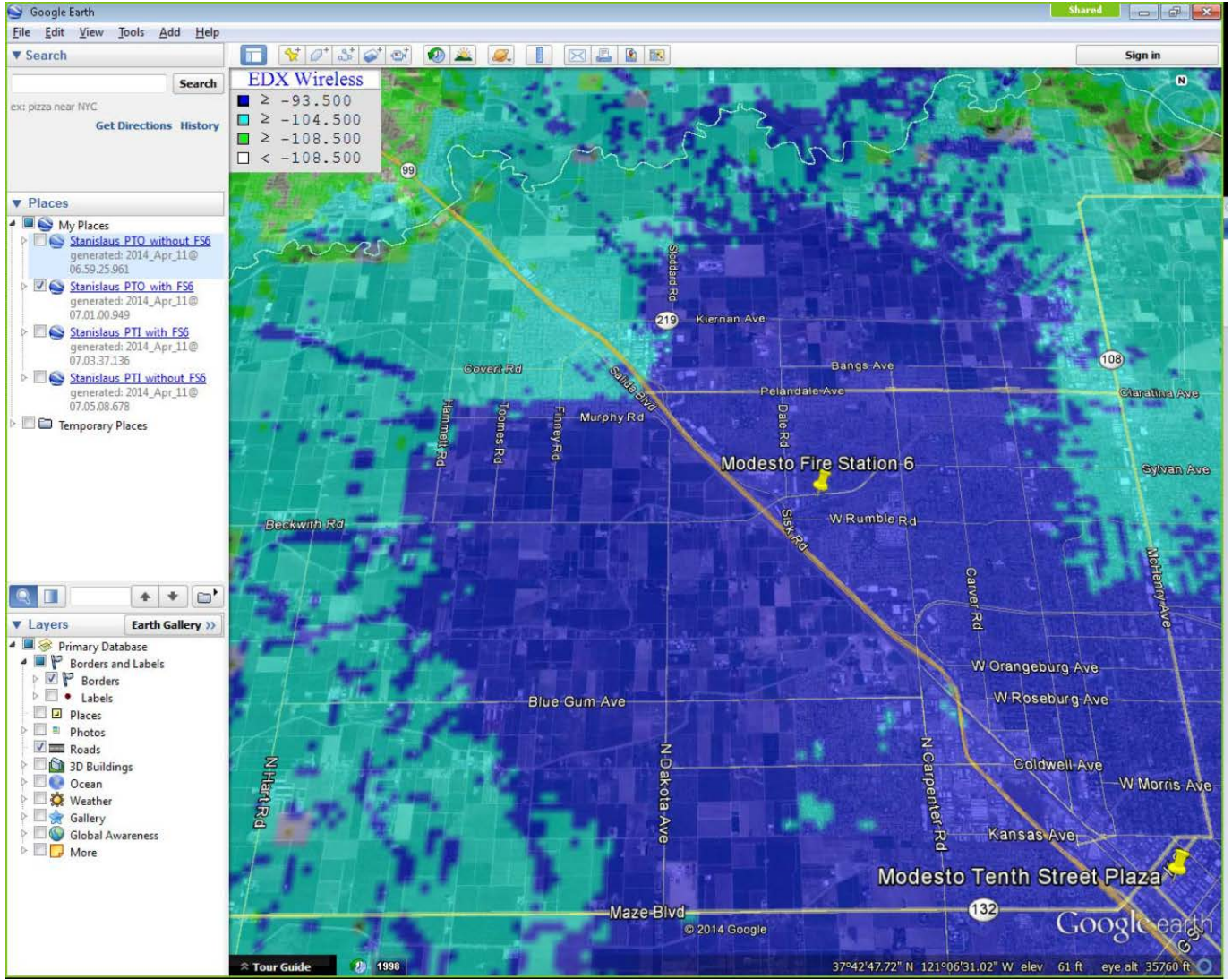
Stanislaus PTI with FS6 - coverage 'talking into' radio (from field) Including Fire Station 6 Site



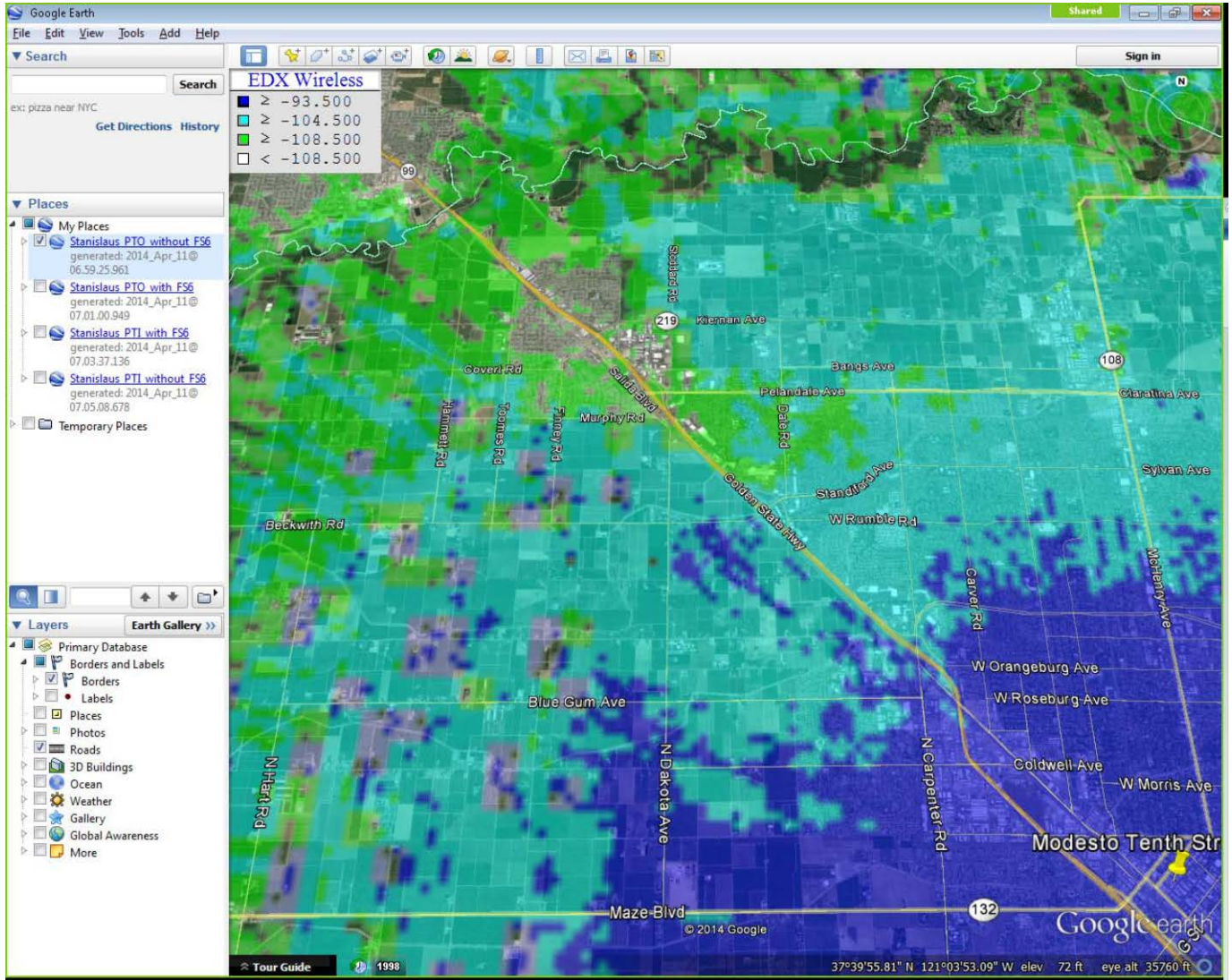
Stanislaus PTI without FS6 - coverage 'talking into' radio (from field) eliminating Fire Station 6 Site



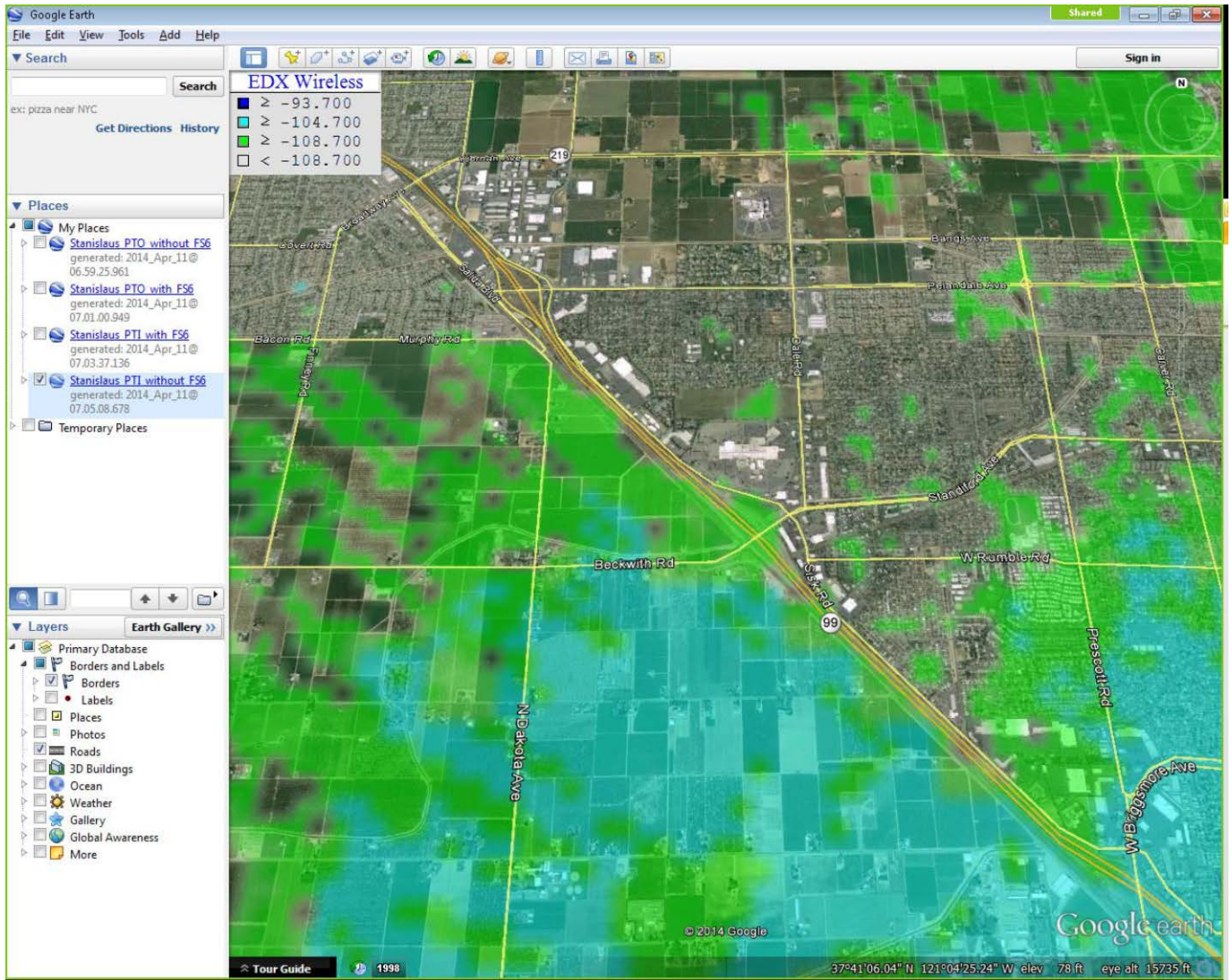
Stanislaus PTO with FS6 - coverage 'for response' including Fire Station 6 site



Stanislaus PTO without FS6 - coverage 'for response' eliminating Fire Station 6 Site



Stanislaus PTI without FS6 zoomed - coverage 'talking into' radio (from field) eliminating Fire Station 6 Site, zoomed into mall area



A-2. 9-1-1 Telephone System replacement update

The State has released the funding for the new Casidian Vesta telephone system. Nate Olson is the Project Manager. Purchasing is in process. Once we start getting equipment, we'll start scheduling the appointments for the Vendor to come in and start replacing that phone system and hopefully we'll have that done in about four months. County purchasing is dealing with the accounting and it will all go directly to the State.

A-3. Personal Services contract for Chief Ridge, SR911/County Fire Warden's Office

Chief Skiles and Lt. Parker entered into some preliminary conversation regarding returning Chief Cecil Ridge as a Personal Services Contractor. The options are to bring him back under the umbrella of SR9-1-1 or possibly the umbrella of the County Fire Warden's Office to allow him to remain connected to the fire service. Lt. Parker's recommendation is to return Chief Ridge under the umbrella of the County Fire Warden's Office because it gives him more credibility with the Fire Service, which is why we brought him onboard for in the beginning, to be that liaison between SR 9-1-1 and the Fire Service. Chief Carroll had some questions regarding Sean Slamon's opinions. Chief Patino assured Chief Carroll that Sean would be supportive of Cecil being at SR 9-1-1 and it will be beneficial overall, either way for the Fire Service because Cecil is a known commodity and known entity. Due to his retirement, he becomes a 'free agent.' Chief Carroll looked for clarification regarding budget impact; Lt. Parker replied that it's exactly the same cost to the Department. Lt. Parker clarified that Chief Ridge would be assigned to SR 9-1-1 under the authority of the County Fire Warden's Office on a Personal Services Contract. Chief Slamon will confer and send an e-mail to everyone indicating his agreement.

A-4. Update on Diablo Grande radio system.

As discussed in previous meetings, there has been preliminary conversation with the new ownership group of Diablo Grande. They've hired RCC Consultants. Their consultant wants to have conversation (conference call) regarding settling on a monetary amount, giving that money to SR 9-1-1 and allowing us to build out the system without them even being involved. The ownership of the existing equipment would all come to us, much of which is junk anyway. When the meeting is set, the Advisory Board can be notified so they can participate in the conference call.

A-5. Use of FY 13/14 budget surplus to purchase radio maintenance equipment, and repay performance bond to COPS grant.

The JPA Commission agreed to allow cancellation of the Delta Contract which we've done. The 30 day notification letter is in Delta's hands. SR 9-1-1 need to purchase some maintenance equipment in order for SR 9-1-1 staff to maintain the radio backbone, and it's our recommendation to go to the Commission on June 18, asking them to use existing funding from this year's budget to purchase that equipment. Waiting for the quotes from Kurt and Nate now.

There was approximately a \$30,000.00 performance bond paid for from the COPS grant

that is not permissible grant expenditure. SR 9-1-1 is going to have to pay that back. The City of Modesto has agreed to pay ½ of that. Lt. Parker is asking to pay the other \$14,988.48 out of our existing funding for this year, minus the City's portion because they are already paying their part back. SR 9-1-1 Business Manager is working up the estimate of what the end of year fund balance will be.

Chief Carroll inquired as to the total year end fund balance. Asked for a list of other things that the agency needs at year end in order to utilize the fund balance to upgrade the Dispatch Center.

A-6. Staffing Update

Manager IV is approved to recruit. Recruiting 3 lateral dispatchers, which should publish first of next week. Internal promotion recruitment for Full Time Call Taker to fill the position for the recently promoted Call Taker to Dispatcher. Part Time Extra Help Call Takers will follow up next after these are filled. System's Engineer has been approved and we will be hiring from the wait list established after the last System's Engineer recruitment, the agency already has someone in mind for that position.

Ronda Bell brought up questions regarding the required Typing Certificate for 45 wpm, and was assured it has been corrected to 35 wpm. Also gave everyone a copy of a communication she sent to JPA Commission President O'Brien. Sheriff Christianson clarified Ronda's purpose, was it to Benchmark inquiry into other agencies?

Finally Ronda presented statistics she's compiled. Sheriff Christianson sought clarification for a recommendation from Ronda regarding those statistics.

VI. Adjournment at 2:49 P.M.