



JOINT POWERS AGENCY ADVISORY BOARD MINUTES

September 25, 2014

2:00 p.m.

Modesto-Stanislaus Emergency Services Facility
3705 Oakdale Rd
Modesto, Ca 95357

Present: Fire Warden, Dale Skiles; Modesto Police Chief, Galen Carroll; Sheriff Adam Christianson; SR9-1-1 Operations Manager, Wendy Silva; SR9-1-1 Business Services Administrator, John Bettencourt; SR9-1-1 Co-Director Lt. Mike Parker; SR9-1-1 Co-Director Chief Cecil Ridge; Emergency Dispatch Union President, Ronda Bell; Project Manager, Barbara Jackson; Modesto Fire Chief, Sean Slamon arrived later.

I. Regular Calendar Agenda Items

Prior to beginning regular business, Fire Warden Skiles announced that there are two new employees, Francine Gutierrez, Finance Manager for OES; and Paul Gibson, Administrative Deputy for OES

A-1. 800 MHZ/Simulcast radio system update

Barbara Jackson presented. The Board of Supervisors approved spending of the remaining funds at 9/16/2014 meeting to amend the Tait contract, to generate a P.O. for Motorola firmware upgrade and potentially other funding sources. She updated the committee about what's left to do on this project.

A-2. Update on 911 Telephone System replacement

Chief Cecil Ridge updated the Advisors. Equipment is delivered, and project is on track with the timeline for completion. Training dates are scheduled. Cutover will be 12/10/14 for new phone system.

A-3. Consultant Update

Chief Ridge updated the Advisors. Matrix Consulting has completed 41 interviews, both of SR9-1-1 staff, and partner city customers. Matrix has reported they have received a majority of the Data requested. Stu with Matrix is scheduled to be at SR9-1-1 for further in depth interviews with the Technical Division and a tour of the facility.

A-4. Newman Fire Contract

Newman Fire has a six month contract totaling \$9,000.00. Co-Directors Ridge and

Parker will respond to Newman regarding their questions about charges and fees. Chief Skiles asked for a full report to be presented to the JPA Commission including the financial impact on other members as a result of Newman Police Dept.'s departure. There was discussion and questions regarding Newman's seat on the Commission moving forward. The JPA agreement indicates it's the City of Ceres that should have a seat on the Commission. It was thought that John Fantazia was Ceres's representative, and then he moved to the City of Newman as Mayor, thereby changing the seat to Newman. There will be further discussion and planning to determine who will occupy that seat in the future.

A-5. Staffing Update

Test dates are being chosen for the first part of the continuous recruitment for Emergency Call Taker & Emergency Dispatcher.

Chief shared that he had been advised by Lt. Brian Findlen at a previous meeting that background costs would be increasing. Modesto Police Dept. will be contracting future backgrounds to Simpson & Rank, Security Consultants. Currently SR91-1 is paying \$400.00 per background, and it will increase, possibly to as much as \$1,200 each. Sheriff Christianson proposed sharing the responsibilities of conducting backgrounds for SR9-1-1 reducing the overall cost by 50%. He also offered the Sheriff's office staff to conduct backgrounds for SR9-1-1 at no cost to the department. Chief Carroll was asked to consider lowering the cost to SR9-1-1 for background fees. Chief Carroll will advise the Advisors at the next meeting if that can be accomplished. Lt. Parker will contact Captain Ghimenti at the Sheriff's Office to learn what would need to be done to set things up.

Co-Director Ridge brought the Advisors up to date regarding the System Engineer II opening. No one was selected and hired from the last recruitment. In the process of opening a new recruitment. Advertising in some Technical publications, and adding some desirable qualifications to the job flyer should help to bring people with the qualifications as a field engineer and the skill sets in the job description this time.

A-6. Strategic Planning Project

Co-Director, Lt. Mike Parker informed the Advisors that a committee has been formed and at work to write a Strategic Plan for SR9-1-1. Surveys are being conducted, and there is no time line yet for completion.

II. Closed Session

- B-1 Discussion regarding current Labor Negotiations; Agency Negotiator: Cari Griffin; Employee Organization: Stanislaus Regional Emergency Dispatch Association. Government Code section 54954.5(f).

III. Adjournment