



DISPATCH ADVISORY BOARD
MINUTES

November 10, 2016

Regular Meeting Minutes
2:00 p.m.

Stanislaus Regional 9-1-1
3705 Oakdale Rd., Modesto, CA 95357

1.0 Open and Welcome

SR 9-1-1 Executive Director Scotty Douglass called the Regular Meeting to order at 2:09 p.m.

Advisory Board Members Present: City of Modesto Police Chief, Galen Carroll; Stanislaus County Captain, Jim Gordon (for Stanislaus County Sheriff Adam Christianson); Stanislaus County OES Deputy Fire Warden, Eric Holly (for Fire Warden Dale Skiles); and City of Modesto Fire Chief, Sean Slamon

Advisory Board Members Absent: None

Others Present: Wendy Silva, John Bettencourt, Kurt Kline, Nate Olson, Stanislaus Regional 911; Joe Lopez, City of Modesto; Jody Hayes, Jewel Warr, Stanislaus County Chief Executive Office; Greg Gilstrap, Stanislaus County Sheriff's Office; Chad Homme, Stanislaus County OES/Fire Warden.

2.0 Public Comment Period

No public comments.

3.0 Consent Calendar

3.1 Approval of Minutes from Dispatch Advisory Board Special Meeting – September 15, 2016

Carroll/Slamon unan. Approve Consent Calendar. 4-0

4.0 Regular Agenda

4.1 Scotty Douglass referred the Board to the Monthly Operations reports in the packet. Wendy Silva, Operations Division Manager, presented the reports. Additionally, Wendy Silva reported on dispatcher staffing, new employees starting at the end of November, and the status of dispatchers in training.

4.2 Accept the Recruitment, Training, and Retention Plan for Stanislaus Regional 9-1-1 and Recommend to the Consolidated Emergency Dispatch Agency Commission. Wendy Silva, Operations Division Manager, presented the plan. Jody Hayes asked about "double-fill" of positions in Dispatch. Scotty Douglass advised that the request to over-hire 4.0 unfunded FTEs for the remainder of the 2016-2017 Fiscal Year will be presented to the Board of Supervisors for formal approval.

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4.3 Conduct a Working Session Regarding Radio Interoperability Between the 800 MHZ and Very High Frequency (VHF) Simulcast as Recommended by the Executive Director. Scotty Douglass led a discussion regarding the challenges and concerns related to the interoperability of the various radio systems used by fire, law and dispatch agencies. During wrap-up of the session, Scotty Douglass reminded the Dispatch Advisory Board members that the SR911 Joint Powers Authority Agreement contains section 10.1.7.1 "...The Dispatch Advisory Board shall appoint a Technical Advisory Committee who shall make recommendations to the Agency on the system's capacity and new dispatch technology, to keep the Emergency Dispatch facilities and systems updated and properly functioning." The Dispatch Advisory Board directed staff to return to the Board at their regular January 2017 meeting with a recommendation in line with the Joint Powers Authority Agreement as stated.

5.0 Informational

5.1 SR911 Staff Reports

5.1.1 Status Reports Regarding Dispatcher Staffing

Scotty Douglass referred to the staffing matrix in the packet. He pointed out the number of employees on leave, number of employees in training and number of staff deployable. An additional staffing matrix presented dispatch staff by seniority.

5.1.2 Status Report Regarding the Computer Aided Dispatch (CAD) System

Scotty Douglass discussed the current issues with the System software and the vendor's solutions.

5.1.3 Executive Director Oral Update

No Update

5.2 Dispatch Advisory Board Member Reports

Chief Carroll noted his pleasure with the reports and the direction of the Agency.

6.0 Adjournment

Meeting adjourned at 3:09 p.m.

ATTESTED: John Bettencourt
Dispatch Advisory Board Clerk

The above is a summary of the minutes of the Governing Board of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration Office.