



DISPATCH ADVISORY BOARD
MINUTES

December 6, 2017

Regular Meeting Minutes
2:00 p.m.

Stanislaus Regional 9-1-1
3705 Oakdale Rd., Modesto, CA 95357

1.0 Open and Welcome

Meeting called to order at 2:03 p.m. by Chairman, Adam Christianson

Advisory Board Members Present: Chairman Adam Christianson, Stanislaus County Sheriff; Stanislaus County Fire Warden, Dale Skiles; City of Modesto Fire Chief, Alan Ernst; City of Modesto Assistant Fire Chief, Michael Lillie; and Stanislaus County Captain, Jim Gordon.

Others Present: Wendy Silva, Melissa Parikh, Kurt Kline and Nate Olson, Stanislaus Regional 911; Angelica Ramos, Stanislaus County Chief Executive Office.

2.0 Public Comment Period

No public comments.

3.0 Consent Calendar

3.1 Approval of Minutes from Dispatch Advisory Board Regular Meeting October 4, 2017.

Skiles/Gordon unam. Approve Consent Calendar 3-0

4.0 Regular Agenda

4.1 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission Authorization to the Executive Director to Use the Remaining Funds within Project 2016-01, Radio System Console Replacement, in an Amount not to Exceed \$102,768 in order to Purchase Necessary Components to Complete the Project

Stanislaus Regional 9-1-1 (SR911) Operations and Technical Services Division Manager, Wendy Silva shared the radio console is also connected to other public safety systems like the Computer Aided Dispatch (CAD) as well as the recording system. Those interfaces brought on additional factors and cost. SR911 Executive Director (Director) Scotty Douglass (Douglass) will need to use the remaining funds of \$102,768 to add a Voice Recording System and Associated Interface Software Equipment and to add a Software Interface Connection to the CAD System in order to complete the project. Fire Warden Skiles asked if the request is not approved what would the limitations be. Wendy Silva shared that the current dispatch recording system would also require an interface which has cost associated with it and it will be replaced in the near future; therefore, it is more cost effective to upgrade now. Chief Ernst inquired if there is a contingency plan if the quote from Tri-Tec comes in much higher than the allotted amount. Wendy Silva shared that Director Douglass is working on a contingency plan if this happens.

Motion to recommend approval of the project as proposed understanding there may be some cost adjustments necessary and will defer that to the Commission at which time the Commission will make the decision after the quote is received. Skiles/Ernst unam. 3-0

5.0 Informational

5.1 SR911 Monthly Dispatch Operations and Staffing Report

Wendy Silva presented the staffing report included in the packet.

5.2 SR911 Technical Services Division Projects Report

Wendy Silva handed out an updated Technical Services Project Tracking list and provided an update on the projects listed. Kurt Kline shared they are trying to find some intermittent problems they are having with the Simulcast firmware. SR911 Technical Staff will be installing additional monitoring systems to monitor specific equipment and events and take logs on what is going on when the failure occurs. SR911 Technical Staff requested Tait to provide a coverage study to trouble shoot coverage issues and provide a quote. Tait presented a quote that was extremely high so it was sent back for revision by Tait. Kurt Kline is still working with Tait's engineering and management team trying to figure out the intermit problems they are having with the Simulcast system. Chief Ernst asked if the timeline was still February 28, 2018 for the radio console install.

Wendy shared that is the last day they will have it but it will be installed prior to that.

Wendy Silva stated the remodel was complete and offered to give the Dispatch Advisory Board members a tour of the building when the meeting is over. Wendy Silva shared that Lt. Cordova from the Sheriff's Department is stationed in OES for Homeland Security and Security measures for the County. Lt. Cordova has been working on proximity access clean-up for security purposes. Fire Warden Skiles explained Phase Two for the remodel. The security plan is to install a wrought iron fence at street side and around building. The traffic flow will be rerouted. Staff will enter on Oakdale Road and exit on Bridgewood Way. Cars will not be allowed to enter on Bridgewood Way anymore.

5.3 Executive Director Report

None

5.4 Dispatch Advisory Board Member Reports

None

6.0 Adjournment

Meeting adjourned at 2:31 p.m.

ATTESTED: Melissa Parikh
Dispatch Advisory Board Clerk

The above is a summary of the minutes of the Governing Board of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration Office.