



DISPATCH ADVISORY BOARD
MINUTES

September 2, 2020

Regular Meeting Minutes
2:00 pm

Stanislaus Regional 9-1-1
3705 Oakdale Rd, Modesto, CA 95357

1.0 Open and Welcome

Meeting called to order at 2:05 pm by Vice-Chairman, Erik Klevmyr

Advisory Board Members Present: Deputy Fire Warden/Dep Dir OES, Erik Klevmyr (for OES\Fire Warden/Chairman, Richard Murdock)

Advisory Board Members Present via WebEx Video or teleconference pursuant to Governor Newsom's Executive Order N-25-20: Stanislaus County Chief Probation Officer, Mark Ferriera; City of Modesto Fire Chief, Alan Ernst, Stanislaus County Sheriff's Captain, John Walker (for Stanislaus County Sheriff, Jeff Dirkse)

Advisory Board Members Absent: Stanislaus County Sheriff, Jeff Dirkse, City of Modesto Police Chief Galen Carroll

Others Present: Wendy Silva, Desiderio Calzada, John Bettencourt, Shaun Porter, Melissa Parikh, Stanislaus Regional 9-1-1

2.0 Public Comment Period

No public comments.

3.0 Consent Calendar

3.1 Approval of Minutes from Dispatch Advisory Board Regular Meeting August 5, 2020

Stanislaus Regional 9-1-1 (SR911) Executive Director, Wendy Silva (Silva) commented that there is a correction to Item 4.2 – Motion to approve should read Ferriera not Lillie.

Motion to Approve the Minutes from the Dispatch Advisory Board Regular Meeting August 5, 2020 with the correction made to Item 4.2 approved by Walker, seconded by Ferriera unam. 4-0

4.0 Regular Agenda

4.1 Accept and Forward to the Consolidated Emergency Dispatch Agency Commission the Year-End Budget Accounting for Fiscal Year 2019/2020

SR911 Administrative Service Manager John Bettencourt (Bettencourt) shared the Fiscal Year 2019/2020 surplus from operating expenses was calculated at \$272,325. Staff had projected the surplus at \$325,000, which is committed to approved Fiscal Year 2020/2021 charges. On November 20, 2019, the Consolidated Emergency Dispatch Agency Commission approved the use of \$90,000 of Fiscal Year 18/19 Budget Surplus funds to finance the G2 Automated Dispatch System. After a collaborated effort with County OES-Fire Warden and Modesto Fire Department, it was determined that SR911's contribution to this project could be met with OES grant funding, resulting in a savings to the Agency of \$90,000. The net surplus for Fiscal Year 2019/2020 is \$37,325. Staff recommends using the \$37,325 of net surplus to reimburse the Agency Contingency Fund. The Fiscal Year 20/21 Budget was supported using \$115,605 in Contingency Funds. This is 25.6% of the Department Contingency Fund total. The Contingency Fund would increase from \$335,395 to \$372,720. Bettencourt went over the Fiscal Year 2019-2020 Budget Surplus Calculation.

Motion to Accept and Forward to the Consolidated Emergency Dispatch Agency Commission the Year-End Budget Accounting for Fiscal Year 2019/2020 approved by Ferriera, seconded by Walker, unam. 4-0

4.2 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the Stanislaus Regional 9-1-1 5-year Capital Improvement Plan

Silva shared the Capital Improvement Plan is updated each year to assist with the future planning of agency project costs. This plan is presented for consideration of the Dispatch Advisory Board prior to the presentation for adoption at the Consolidated Emergency Dispatch Agency Commission meeting scheduled for September 16, 2020. Silva went over the 5-Year Capital Improvement Plan and items requested for Fiscal Year 2021-2022.

Motion to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the Stanislaus Regional 9-1-1 5-year Capital Improvement Plan approved by Ernst, seconded by Ferriera, unam. 4-0

5.0 Informational

5.1 Monthly Dispatch Operations and Staffing Report

Silva presented the staffing report included in the packet.

5.2 Status Report Regarding Stanislaus Regional 9-1-1 Technical Projects

Silva gave an update on the Technical Services projects. Calzada gave an update on Phoenix G2.

5.3 Executive Director Report

Silva gave praise to SR911 staff for the incredible job they are doing, coming to work every day and staying positive.

5.4 Dispatch Advisory Board Member Reports

Nothing to report.

6.0 Adjournment

Regular meeting adjourned at 2:30 pm

ATTESTED: Melissa Parikh
Dispatch Advisory Board Clerk

The above is a summary of the minutes of the Governing Board of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration Office.